



Reflections Detailing
Sydney City Marine
37 James Craig Rd
ROZELLE NSW 2038

ABN: 17 564 487 720
Phone: 0411 701 570
Fax: 02 4353 9805
Email: Admin@ReflectionsDetailing.com.au
Web: ReflectionsDetailing.com.au

Safe Work Method Statement

Project:	MV Hey Jude	SWMS Prepared By:	Andrew Tuckey
Principal Contractor:	Sydney City Marine	SWMS No:	SWMS01
Location:	Rozelle	Last Reviewed:	Mon 19FEB26
Contact:	David Scott 0437 313 156	SWMS Completed By:	Andrew Tuckey 0411 701 570
Description of Work:	Provide standby & rescue services for confined space entrants. Degrease, disinfect & pressure clean tanks. Pump out waste.	Date Completed:	Thu 23APR26

Applicable OHS Legislation	Minimum Licence/Competency requirements for Task	Applicable Hazard Control Standards for Task
NSW Work Health & Safety Act 2011	Construction White Card	AS2865-2009 Confined Spaces
NSW Work Health & Safety Regulations 2011	Enter Confined Space	Confined Spaces Code of Practice 2018
	Gas Test Atmospheres	Hazardous Manual Tasks Code of Practice 2018
	Issue Work Permit	Managing Risk of Falls at Workplaces Code of Practice 2018
	Conduct Risk Assessment	
	Confined Space Rescue	

Preceding Works & Requirements

This section is to be used to specify any processes and/or standard requirements prior to conducting the activity and does not need to be repeated in the main body of the SWMS

All persons must report fit for Work e.g. - Not affected by Drugs (includes prescription medication), Alcohol or Fatigue, & must complete a Medical Declaration

A JSA addressing the task and worksite hazards must be completed and signed by all personnel before work commences each shift

Standard PPE to be worn for all steps included in this SWMS. This includes: full length clothing / hard hat / safety footwear / hi-vis clothing / safety glasses / task suitable gloves (as required)

Confined Spaces Entry Permit and/or other applicable permits (Hot Work etc)

Emergency Plan

The following specialised equipment / emergency provisions must be readily accessible at the worksite prior to commencement:

- Dry chemical fire extinguisher
- Atmospheric monitoring device, tested and within calibration.
- Communication devices (Phone, Radio etc)
- First aid kit and trained 1st aider
- Barricades & signage
- Rescue equipment

Monitoring and Review of Risk Controls

- Daily pre-start meeting conducted with work crew prior to commencement.
- JSA prepared prior to commencement of task.
- Incident Reports
- SWMS reviewed on an annual basis or following any material change to the task or risks.

SWMS - Confined Spaces

Steps	Hazards	Risks	Initial Risk	Controls	Residue Risk
Setting up equipment	Manual handling heavy equipment	Muscle strain Dropping & damaging equipment Damaging site	M18 M18	Follow Manual Handling SWP Use mechanical lifts where possible Wear gloves & safety boots Adequately protect work area & access way	L23 L23 L23
	Pedestrian hazards	Trips	H13	Use signage &/or barriers around obstructions Maintain & tidy & organised work site Barricading to be erected near falls	L24 L23
	Working at height	Falls	E4		
	Chemical spills	Fumes Burns Environmental damage	H13 H13	Harness & fall arrestor to be used when outside or no barricading Lids to be checked secure before transport to work area Chemicals to be stored, transported & decanted in bunded containers Respiration & eye protection worn when decanting Spill kit on hand Ensure work area & access way adequately protected	L21 L21
Removing access panel to space	Manual handling heavy access plates	Muscle strain Hand &/or eye injury	M18 M18	Follow Manual Handling SWP Gloves & eye protection to be worn	L23 L23
	Use of 18V power tools	Dangerous gases Low oxygen	E4 E4	Follow Gas Test Atmosphere guidelines for opening space Check tank contents before opening, disinfect when necessary	L23 L23
	Opening unvented/closed space	Biological hazards Skin irritants	H13 H13	Gloves, respiration & face/eye protection to be worn as required Constantly monitor atmosphere around access panel Leave space open for 24 hours before accessing	L23 L23
Enter space	Enter unvented/closed space	Low oxygen Flammable gases H2S gas Paint or chemical fumes Infection	E4 E4 E4 M18 M18	Follow Gas Test Atmosphere guidelines before entering space Mechanically ventilate space Wear appropriate PPE as identified in JSA Constant gas monitoring Wear appropriate PPE as identified in JSA Flush & disinfect space before entry	L23 L23 L23 L25 L24
	Biological hazards	Inflection	M18		
	Large drop at entry	Falls	E4	Harness & fall arrestor to be used	L23
	Skin irritants	Chemical burns	H9	Wear appropriate PPE as identified in JSA Mechanically ventilate space	L23

SWMS - Confined Spaces

Steps	Hazards	Risks	Initial Risk	Controls	Residue Risk
	Space heated from sun	Electrocution Heat exhaustion Dehydration	H9 H13	Check MSDS for for flashpoint, ensure temp in space is below flash point Fire extinguisher Cut off all power sources before entry Mechanically ventilate space Drinking water on hand Short shifts in space	L25 L25
	Exterior works	Noise Fumes	H9 E4	Arrange work in space around exterior works Mechanically ventilate space Ensure permits & SWMS at project sign in station Wear appropriate PPE as identified in JSA	L25 L21
Pumping Liquids	Pump or pipe join leaks	Environmental damage Potential fire/explosion risk Fumes or spray in eyes	E4 H13	Pump to be banded Hose joins to be banded Spill kit at hand Transfer attempted in well ventilated area Hoses, camlocks & hose clamps inspected before onset of transfer Camlock plugs & caps to be used when packing up Eye protection to be worn	L23 L23 L23 L25
	Storage tank overflow	Environmental damage Potential fire/explosion risk	E4	Only camlock fittings to tank lids to be used Storage tanks to be banded Constant monitoring of transfer procedure	L23
Exit space	Large drop at entry	Falls	E4	Harness & fall arrestor to be used Ladders secure & suitable for task	L23
	Personnel left behind	Injury/death	E7	Standby to be present until all entrants have signed out Check sign out sheet all entrants out before closing permit	L25
	Equipment left behind	Cause pump blockage or other issues	L22	Reinspect/double check space after removing equipment	L25
Emergency Rescue	Unresponsive entrant	External extraction possible External extraction not possible	E4 E4	Workers to be harnessed and connected to winch at all times Harness to be worn by all entrants Communication method followed as described in Rescue Plan Rescue equipment & personnel as identified in Rescue Plan in close proximity	L22 L22

Confirmation of review & acceptance

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